

UCLA Minority Housestaff Organization

UCLA Health & David Geffen School of Medicine

Diversity and Health Equity Innovation Awards 2021-2022

Applications are being accepted for Innovation Awards of up to \$3,000

Application deadline is December 1, 5pm PST

Who Should Apply: Applications are being accepted from housestaff (residents or fellows) who share our commitment to diversity, anti-racism and health equity. Applicants who are funded will conduct a pilot research, educational, quality improvement, service planning, or health services project that focuses on minority populations and/or historically underrepresented in medicine trainees.

Funding Amount Available: Five (5), 6-month to 1-year pilot project awards are available. The maximum funding available per project is \$3,000.

Focus of Pilot Projects: The Minority Housestaff Organization (MHO) is supported by UCLA Health and the David Geffen School of Medicine at UCLA. MHO is a housestaff-led organization, which aims to help facilitate and catalyze anti-racism at UCLA, representing the views and needs of its members in order to positively influence change within the organization, training programs, health system, community and profession of Medicine. We are a diverse group of historically underrepresented minority physicians and allies who aim to advance equitable health for all patients, diversity in medicine, mentorship within our community, inclusion within the educational and clinical environment, and service to the greater community of Los Angeles County. The MHO is composed of three committees: 1) Diversity and Recruitment, 2) Community and Professional Development, and 3) Health System Equity. Each committee has established initiatives to uphold the ideals of the MHO. The 2021-2022 pilot project priorities are:

- **Research** (clinical, basic, translational, informatics, etc.)
- **Education** (patient, community, or health professional education)
- **Quality Improvement** (improvements in patient safety or care delivery)
- **Service Planning** (program development or improvements to the patient experience)
- **Health Services** (health care cost, access, distributional equity, and outcomes)

Application Timeline:

1. Applicants must email a single PDF of all required documents to UCLAMHO@mednet.ucla.edu by **5 PM on Wednesday, December 1, 2021**.
2. **Candidates will be notified in advance and celebrated in December** during the MHO holiday award show

Application Formatting: All documents must be single-spaced and single-column formatted to an 8½" x 11" page with minimum page margins of ½" on all sides. The document title should include your name (e.g., "*Jane Smith Application.pdf*", "*Jane Smith Mentor Letter.pdf*")

Application Submission and Required Documents: Applicants must complete and submit the following required documents by 5 PM on Wednesday, December 1, 2021:

- **Project Proposal:** The pilot proposal should total **no more than three (3) pages**, excluding literature citations. The following sections should be included:
 - **Project Title:** The title of your project, using up to 200 characters.
 - **Project Abstract:** A summary of your project in no more than 2000 characters.
 - **Project Activities:** Provide a description of the proposed pilot project, including a brief description of the project design and any data to be collected or used in the pilot project.
 - The plan should include any specific hypotheses, aims, or objectives that will be pursued; a description of the methods, approaches, or techniques that will be used for each; and an analytic plan to be used on the data generated by your project.
 - **Project Relevance:** A specific statement demonstrating how the proposed *pilot project* is related to MHO priorities and how the project focuses on minority populations.
 - **Project Timeline:** A brief timeline that documents the feasibility of completing the pilot project in the 6-month or one-year time frame (December 2021-December 2022).
 - **Personal Statement:** A paragraph-length description of how the *applicant* aligns with the mission of the MHO and an outline of the applicant's role in the project
 - **Project Mentors:** A list of the titles and affiliations of any project mentors, as well as a short statement from the applicant attesting to the roles they will play in conducting the pilot project.
- **Mentor Letter of Support:** Provide a letter of support from the mentor(s) detailing their support and mentorship plan. **Page limit: two (2) pages.**
 - If you have a project idea but do not have a mentor, please contact the MHO *immediately* at UCLAMHO@mednet.ucla.edu so we can help connect you to a mentor. Waiting too close to the submission deadline may preclude our ability to help identify

an appropriate mentor. A mentor is **not** required to have experience in the project area, but should be able to help the trainee complete their project in some way (e.g., resources, networking, grant review, interim meetings with the applicant).

Application Scoring and Selection Process: MHO membership is **not** a requirement, but funding priority will be given to MHO members. Applications will be scored based on the following criteria:

- Overall impact of proposed innovation
- Candidate contributions to Equity, Diversity, and Inclusion
- Mentorship support
- Originality
- Feasibility (proposed objectives should be accomplished in 6-12 months)
- Alignment with MHO mission